

Joe
Lombardo
Governor



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
AGING AND DISABILITY SERVICES DIVISION
*Helping people. It's who we are
and what we do.*



Dena
Schmidt
Administrator

Richard
Whitley,
MS
Director

Nevada Commission on Services for Persons with Disabilities (CSPD)

MEETING NOTICE

Date and Time of Meeting: Thursday, May 8, 2025, at 9:00 am

Location of Meeting: TEAMS

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 222 930 707 204

Passcode: tA9Sn9TF

Dial in by phone

[+1 775-321-6111](#), United States, Reno

[Find a local number](#)

Phone conference ID: 807 850 74#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Thank you for planning to attend this Teams meeting.

AGENDA

1. **Roll Call:**

Members: Cindi Swanson, Ilia Sandez, Max Lowe, Christine Riggi, Renee Portnell, Mechelle Merrill

Members Excused Absent:

Members Unexcused Absent:

Guests:

Staff: Autumn Blattman & Wendy Thornley

2. **Public Comment:** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial +1 775-321-6111. When prompted to provide the meeting ID, enter 807 850 74 and passcode: tA9Sn9TF. Comments will be limited to three minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

3. **For Possible Action:** Approval of Minutes of the July 29, 2024, meeting.

4. **For Information and Discussion:** Review of current LISTSERV location (<https://adsd.nv.gov/Resources/ListservList/>), request for current membership contact information, and clarification on the purposes for which the LISTSERV is used. Information provided will include how members can provide updated contact information without triggering a walking quorum in accordance with Open Meeting Law (OML).

Presenter: Wendy Thornley

5. **For Presentation and Discussion:** Overview of the Community Advocate roles (Adults Rights Specialists) under the Office for Consumer Health Assistance (OCHA), a program under the Aging and Disability Services Division (ADSD). Presentation will include an overview of the responsibilities assigned to them as resources navigators, and highlight their coordination within the community, as well as on behalf of individuals to address complex, ongoing, and/or long-term care needs.

Presenters: Jone't Young and Regino Arizmendi

6. **Next Meeting Dates and Agenda Items:** Upcoming meetings for the year:
August 7, 2025, at 9:00 a.m.
November 13, 2025, at 9:00 a.m.
Future agenda items to address membership vacancies and recruitment efforts.

7. **Public Comment:** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial +1 775-321-6111. When prompted to provide the meeting ID, enter 807 850 74 and passcode: tA9Sn9TF. Comments will be limited to three minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)
8. **Adjournment:**

Accommodation Requests and Meeting Materials:

- The following complete link for the meeting is included below:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmU5NDg0MDItODBiNi00OWY0LWFkYTEtNzZiYWZhMWMwYTlw%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8aaa-1544d2703980%22%2c%22Oid%22%3a%22475491ee-57c2-4886-a603-7652e6b96551%22%7d

- We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Wendy Thornley in writing at 1550 East College Parkway, Carson City, Nevada 89706, email wthornley@adsd.nv.gov as soon as possible.
- Note: Items on the agenda may be taken out of order, combined for consideration, removed from the agenda, or delayed for discussion at the Chairperson's discretion. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based on viewpoint.
- If at any time during the meeting an individual who has been named on the agenda or has an item specifically regarding them included on the agenda is unable to participate because of technical or other difficulties, please email Wendy Thornley at wthornley@adsd.nv.gov and note at what time the difficulty started so that matters pertaining specifically to their participation may be continued to a future agenda if needed or otherwise addressed.
- Please be cautious and do not click on links in the chat area of the meeting unless you have verified, they are safe. If you ever have questions about a link in a document purporting to be from ADSD, please do not hesitate to contact wthornley@adsd.nv.gov for verification.
- This meeting may be recorded to facilitate note-taking or other uses. By participating, you consent to recording of your participation in this meeting.
- To request document translation or interpreter please contact wthornley@adsd.nv.gov Si quiere este documento traducido, por favor escriba a wthornley@adsd.nv.gov

- Supporting public material provided to Nevada Commission on Services for Persons with Disabilities (CSPD) members for this meeting may be requested from Wendy Thornley at wthornley@adsd.nv.gov and is/will be available at the meeting locations and ADSD website [CSPD \(nv.gov\)](http://CSPD.nv.gov)

AGENDA POSTED AT THE FOLLOWING LOCATIONS:

Notice of this meeting was posted at the following Aging and Disability Services Offices at 1550 East College Parkway, Carson City, NV. 89706. 7150 Pollock Drive, Las Vegas, NV. 89119, and 10375 Professional Circle, Reno, NV. 89521. Notice of this meeting was posted on the Internet through the Nevada Aging and Disability Services Division website at www.adsd.nv.gov and Nevada Public Notices website at <https://notice.nv.gov>